



Professional Development Policy

Orientation Program (August)

Covers curriculum planning, assessment, field trips, behavior expectations, and policy alignment. Finalized by the second week of August.

Professional Training

Planned by the leadership team based on budget, schoolwide goals, and areas for improvement. Teachers are encouraged to share insights from external training sessions with colleagues.

Ongoing Development & Observations

Classroom observations are conducted by the Head of School, Educational Director, Heads of Department, Guidance Counselor, and peer teachers to promote continuous growth.

- The Head of School observes to ensure overall instructional quality aligns with school vision and policy.
- The Educational Director focuses on curriculum delivery, assessment practices, and instructional strategies.
- Heads of Department (HODs) observe for subject-specific alignment, pedagogical effectiveness, and departmental consistency.
- The Guidance Counselor observes to identify classroom dynamics related to student well-being, behavior, and emotional support.
- Peer teachers observe each other to share best practices and foster a culture of collaboration and mutual learning.