



Code of Conduct

Keystone expects all community members—students, staff, parents, and volunteers—to uphold a respectful, inclusive, and safe environment. These standards apply on school property, buses, and at school-authorized events.

Expected Behavior

- Respect all individuals; use appropriate language
- Practice honesty and integrity
- Support diversity and inclusion
- Speak only English during school hours
- Follow teacher instructions and uphold the right to learn
- Care for school and personal property
- Resolve conflicts peacefully; report violations
- Avoid inappropriate physical contact

Technology Use

Grades 1–5

- No cell phone use allowed.
- Phones must be kept in bags, switched off or on silent.
- Emergency communication is through the school office.

Grades 6–12

- Phones must be stored in bags or lockers during class.
- Messaging, calls, and social media are prohibited.
- Academic use is allowed only with teacher approval.

Laptop Policy (Grades 6–12)

- Devices are for school-related activities only.
- No games, social media, or messaging.
- Devices must be fully charged before coming to school.
- Misuse will result in restricted access.

Punctuality & Dismissal

- Students must be in class on time
- Parents must inform the school of changes to pickup/shuttle plans



- Students commuting alone require signed permission
- After-school pickup must be by 16:45

Absenteeism

- Parents must notify teachers of absences in advance
- Excessive absences (20+ days) may lead to automatic failure, per Turkish and Canadian ministry regulations

Uniform Policy

- Uniforms must be worn Monday–Thursday; Fridays allow casual attire within dress code
- PE uniform required on PE days
- Uniforms must be worn on school trips
- No makeup, offensive imagery, or excessive accessories allowed
- Students must maintain personal hygiene
- Repeated violations result in progressive disciplinary action and may include parent intervention, written warnings, or disciplinary committee involvement